

Outings / Activates off school premises

Parents sign a general consent form for their children to be taken out on short outings (i.e. Local Park / Library).

The adult: child ratio will be minimum 2 adults to 4 children (2-3 yr. olds) and 4 adults to 8 children (3-4 yr. olds)

On a larger outing parents are invited to come, and consent forms signed. Such outings would only be undertaken annually during the summer.

For all outings the following procedures will be carried out:

A risk assessment is carried out before an outing takes place. An Outings bag will be taken on all trips to include a Register of all children & staff. Mobile phone, a list of parent/ Carer Emergency details, Medication, Wipes, Tissues, spare clothing, First Aid box.

Check each new outing is covered by Insurance before confirming with parents.

Safety in travelling is paramount and all children will travel using either booster or child seats and fastened in with safety belts.

As each outing is different all parents will be contacted individually to ensure any written instructions are understood clearly.

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Georgie Porgy's Pre-school